



LUX OFFICES, LLC

VIRTUAL SOLUTIONS *

All Services & Prices are Per User**	Itemized Pricing Starting at	The Lux Classic	The Lux Exclusive	The Lux Professional	The Lux Elite
		Starting at \$119 / month	Starting at \$169 / month	Starting at \$239 / month	Starting at \$295 / month
Mail Service*** Use of our professional business address on your business cards, website, and marketing collateral	Starts at \$50 / month	Included	Included	Included	Included
High Speed Fiber Internet Connection	Priceless	Included	Included	Included	Included
Member Resources Access to client portal, member events, and Oyeah! App	Priceless	Included	Included	Included	Included
Bistro Hospitality The libations in our café	\$19 / month	Included	Included	Included	Included
One Private Mailbox ***	Starts at \$99 / month	Included	Included	Included	Included
Complimentary Conference Room Time For access to meeting conference room, and day offices (when available).	Call Lux Offices for pricing	First 2 hours free / month	First 2 hours free / month	First 4 hours free / month	First 5 hours free / month
Lobby Services & Package Notification For UPS, FedEx, Courier Pickup & Delivery, Client Drop Off & Pick Up	\$95 / month	Included	Included	Included	Included
Dedicated Local Area Code (602, 480, 623 options)	\$20 / month		Included	Included	Included
Call Forwarding	\$15 / month		Included	Included	Included
Personal Voicemail Box	\$15 / month		Included	Included	Included
Voicemail to Email Notifications	\$10 / month		Included	Included	Included
Live Professional Telephone Answering	\$69 / month			Included	Included
Color Copying, Printing, Scanning	B&W \$0.10 per page/scan Color \$0.50 per page/scan			100 B&W Copies Included	100 B&W Copies Included
One Time Set-Up Fee	\$75	\$75	\$75	\$75	\$75

* Minimum 3-month commitment required & 1-month Security Deposit on file. Additional charges, such as postage may apply. ** Ask us about rates for additional users. *** Includes one company name. Additional Company requires separate plans. Additional DBA \$19/month. ****48 hour cancellation policy enforced for Conference | Meeting Rooms & Day Offices. Base credit hours vary by room size.
^ Includes services at both Lux locations

AVONDALE: 12725 W Indian School Rd Suite E-101, Avondale, AZ 85392 | **P:** 623.512.4900

SCOTTSDALE: 5635 N Scottsdale Rd Suite 170, Scottsdale, AZ 85250 | **P:** 480.265.4515



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Mail Scan Service Unlimited USPS mail scan into your email. Free shred and recycle. Free storage for 30 days. Mail forwarding is additional cost.	\$25 / month				
Directory Listing (based on availability) Your company name is listed on the lobby directory	Starts \$15 / month				
Supervised Phone Calling Calls are announced. You choose which calls to accept. Must also have 'Call Forwarding'	\$150/month				
Telephone Message Taking Professional receptionist will take all their contact information and a brief message. We will notify you throughout the day of all calls.	\$250/month				
Real-Time G-chat communication Great for brief client status inquires and relay daily updates.	\$125 / month				
Go To Meeting Conference Calls Inquiry about polycom rental at time of booking	\$25 / meeting				
Polycom Rental	\$10 / meeting				
Property Management Lobby Services	\$95				
Clerical Work	Starting at \$85 / hour				
Fax Line	\$50 / month				
Fax to Email	\$25 / month				
Personal Lockers (based on availability)	Starting at \$10 / month				
One Time Set-Up Fee	\$75	\$75	\$75	\$75	\$75

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